

# **PERSONAL LOAN DOCUMENTS :**

## **List of documents for Salaried**

- Proof of identity (ID PROOF):-Passport / Driving Licence / Aadhar card / PAN Card (any one).
- Proof of Residence (ADDRESS PROFF):- Leave and Licence / Voters ID /ELECTRICTY BILL( CURRENT MONTH) (any one)
- Latest 6 months Bank Statament (Where salary/income is credited).
- Salary slips for last 3 months.
- 2 Passport Size photographs.
- Company ID card/ Email ID/LAND Land Line No.
- 2 years Form 16.
- Post-paid Bill (mobile/landline)
- Cancel Cheque

## **List of documents for Self- Employed**

- KYC Documents: Proof of Identity:- Address proof and pass port size photo
- Proof of Residence – RENT Agreement/Utility Bill (not more than 3 months old)/ Passport (any one).
- Income proof (ITR) =(audited financials for the last three years with computation and profit and loss statement with CA certification/Stamp).
- Latest 1 YEAR Bank statement.
- Office address proof.
- Proof of residence or office ownership.
- Proof of continuity of business (Business existence proof minimum 3 years).
- Post-paid Bill (mobile/landline)

# **HOME LAON ,LAP, PLOT PURCHASE** **&CONSTRUCTION DOCUMENTS for** **self employed:**

- KYC Documents: Proof of Identity ;Address proof, PASS PORT SIZE PHOTO 2
- Proof of Residence – RENT Agreement/Utility Bill (not more than 3 months old)/ Passport (any one).
- Income proof (ITR)=(audited financials for the last two years with computation and profit and loss statement with CA certification/Stamp).
- Latest 1 YEAR Bank statement.
- Office address proof.
- Proof of residence or office ownership.
- Proof of continuity of business (Business existence proof minimum 3 years).
- Registry , Registry chain , and KHASRA khatauni
- If purchase from builder or any other authority then allotment letter is mandatory.
- LOGIN CHEQUE

# **HOME LAON ,LAP, PLOT PURCHASE** **&CONSTRUCTION DOCUMENTS for** **SALLERIED PERSON:**

- Proof of identity (ID PROOF):-Passport / Driving License / Aadhar card / PAN Card (any one).
- Proof of Residence (ADDRESS PROFF):- Leave and License / Voters ID /ELECTRICTY BILL( CURRENT MONTH) (any one)
- Latest 6 months Bank Statement (Where salary/income is credited).
- Salary slips for last 3 months.
- 2 Passport Size photographs.
- Company ID card/ Email ID/LAND Land Line No.
- 2 years Form 16.
- Registry , Registry chain , and KHASRA khatauni
- If purchase from builder or any other authority then allotment letter is mandatory
- LOGIN CHEQUE
- Post-paid Bill (mobile/landline)

**#FOR BALANCE TRANSFER LOAN  
STATEMENT+SCHEDULE OF PAYMENY EXTRA  
REQUIRED**